

Lease Signing Checklist

- Get two separate certified checks for rent and security to bring to lease signing. (your broker will know who they need to be made payable to)
- Have brokerage payment to bring to lease signing. (certified check made payable to The Real Estate Group NY, Inc)
- Have move-in fees, if applicable, ready to bring to lease signing. (Typical for CoOps or Condos. Personal checks are usually accepted)
- Thoroughly review lease with broker before signing anything.
- Ask any questions and voice any concerns to your broker before signing anything.
- Determine if there are any move-in restrictions for your building. (no weekends, not after 5pm, etc.)
- Set move-in date and reserve freight elevator.
- Make arrangements to get the keys to your new home.

Notes:
